

WOMEN'S UNIVERSITY IN AFRICA



No. WUA/23/

POSTGRADUATE ADMISSION APPLICATION FORM

NB: First read the NOTES in Section 5 and then complete all sections of the form but DO NOT write in the boxes which are for official use only. Print this document clearly in block letters in the blank boxes and on the dotted lines as required.

NB: PAYMENT CAN BE MADE AT THE BANK.

NAME OF DEGREE PROGRAMME -----

HOW DID YOU KNOW ABOUT WOMEN'S UNIVERSITY IN AFRICA?

Newspaper Television Friends Other

1.0 PERSONAL DETAILS

1.1 SURNAME (S) -----

1.2 TITLE: MR/MRS/MS/DR/MISS/REV/SR-----

1.3 FORENAME (S) -----

1.4 DATE OF BIRTH e.g. Day (20) Month (01) Year (1952)

D	D	M	M	Y	Y	Y	Y

1.5 MARITAL STATUS e.g. Married (M); Single (S) Divorced (D); Widowed (W)

1.6 PREVIOUS SURNAME (if any) -----

1.7 PLACE OF BIRTH -----

1.8 SEX: Male (M); Female (F)

1.9 NATIONAL ID NUMBER ----- (Attach certified copy of ID)

1.10 ANY DISABILITY? YES NO

IF YES STATE DISABILITY

1.11 NATIONALITY -----

1.12 RELIGION -----

1.13 ARE YOU A PERMANENT RESIDENT OF ZIMBABWE? Yes (Y); No (N) -----

IF 'NO' WHAT PERMIT DO YOU HOLD, IF ANY? ----- (Attach certified copy)

1.13 CITIZENSHIP -----

1.14 PERIOD/YEARS OF RESIDENCE IN ZIMBABWE -----

FOR OFFICIAL USE ONLY

3.2 University Studies (First Degree)

3.2.1 Degree Programme -----

3.2.2 Date of Award -----

3.2.3 Class/Division -----

3.2.4 Awarding University/Institution -----

3.3 University Studies (Second Degree)

3.3.1 Degree Programme -----

3.3.2 Date of Award -----

3.3.3 Class/Division -----

3.3.4 Awarding University/Institution -----

4.0 FINANCING YOUR STUDIES

4.1 Applicants must ensure that they have the necessary finance to pay the full fees on registration day. No students will be allowed to register at the University unless they have the necessary fees.

4.2 **NEXT OF KIN**

4.3 ARE YOU A WUA STAFF DEPENDANT?

YES

NO

4.4 ARE YOU A WUA STAFF MEMBER?

YES

NO

5.0 Employment/work experience

5.1 Employment Record

From	To	Occupation Position	Name and Address of employer

5.4 NAME AND ADDRESS OF TWO REFEREES

1. -----	2. -----
-----	-----
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6.0 Regulation

6.1 The registration governing the programme of WUA stipulates that to qualify for admission to the programme an applicant must normally have successfully completed a first undergraduate degree in any discipline from this or another recognized university or have obtained such professional qualification deemed equivalent to a first degree.

6.2 Personal Statement

The Admission Committee considers an applicant's personal statement to be the centre to the application for admission. Using the guideline below prepare a typed statement which reflects accurately the basis for your decision to undertake the chosen postgraduate degree.

- Discuss the principal elements of your educational and working experience to date relating your work background to your career objectives.
- You should explain what role your experience has had in developing your career plans.
- Recommended length: not more than 1000 words

You may wish to comment on the following:

- Your most significant experience or achievement to date.
- Your long term objectives and your expectations on the chosen programme in fulfilling these objectives.
- Where do you see yourself 5 years from now?
- Any other information you consider relevant to your application to the programme.
- Self reports

7.0 Declaration

I wish to be considered for enrolment in the indicated programme at the Women's University in Africa. I declare that the information supplied on the form is correct and complete. I understand the University reserves the right to vary or increase any decision based on correct or incomplete information.

Signature of applicant **Date**

8.0 NOTES TO ALL APPLICANTS

- All applicants must complete all sections of the application form carefully and legibly. If the University discovers that any information submitted by the applicant is false, the University will reject that application and may refer the matter for legal action.
- All applicants must endorse this form, indicating that they have understood these notes given below and that they agree to their application being considered under the conditions outlined.
- Applicants should submit this form to:- **The Admissions Office, Women's University in Africa, 549 Arcturus Road, Manressa, Harare.**
- All applicants **MUST** submit with this form, certified photocopies (not originals) of all qualifications/certificates referred to in the application form, including birth certificate and National Identify Document. The copies of the certificates must be verified by a Commissioner of Oaths or Head/Principal of the institution at which the examinations were taken.

YOUR REGISTRATION WILL NOT BE COMPLETE/FINALISED UNTIL BOTH THIS DEED OF SURETYSHIP HAS BEEN COMPLETED, SIGNED AND SUBMITTED TO THE FINANCE DEPARTMENT.

I..... (Full names of Surety,

ID Number(Relationship to Student).....

do hereby guarantee and bind **MYSELF to Women’s University in Africa**, jointly and severally, as surety and co-principal debtor with

(Students’ name).....

(Registration Number)..... and (ID Number).....

For the due and punctual full payment on demand of all Student’s debts and liabilities to **Women’s University in Africa** whether owing or incurred at anytime in the future and for the due and punctual fulfillment of all the student’s obligations to **Women’s University in Africa**.

I hereby agree that this Suretyship shall remain in force until such time as I terminate by giving **Women’s University in Africa** written notice of withdrawal from the suretyship. I further agree that my notice of withdrawal shall only be given at a time when all debts and obligations of the said to **Women’s University in Africa** have been paid in full, and will only take effect at the end of an academic period or year during which it is given. I am aware that my liability to **Women’s University in Africa** will still continue in respect of any of the Student’s debts which arose before the date on which my notice of withdrawal takes effect.

I renounce the “*beneficium ordinis seu execussionis et divisionis*” and acknowledge that I am either acquainted with or have established the full force and effect of such renunciation.

Furthermore this guarantee shall similarly remain in force as continuing covering security as regards me or one or more of us, notwithstanding she/he may cease to bind one or more of the other undersigned, if any, on account of the aforementioned notice, insolvency or otherwise.

At the option of the said **Women’s University in Africa** any claim arising hereunder may be recovered in any High Court of Zimbabwe, or in any Magistrate Court having jurisdiction in respect of OUR persons(s) notwithstanding the amount of the claim, and I hereby consent to the jurisdiction of any such Magistrate Court.

Furthermore, for the purpose of this guarantee and of any proceedings, which may be instituted by virtue hereof, I have chosen “*domicilium citandi et executandi*” at, **HARARE.**

[Postal Address]

[Email]

[Cell Number]

.....
.....
.....

{Name and Address of Employer}

[Tel No.]

.....
.....
.....
.....

Date and Signed at.....thisday of2023

[Signature]

WITNESSES:

- 1. _____
- 2. _____

Commissioner of Oaths